



Proposal Submission Components

Presentation proposals must be submitted using the required submission form by Friday, **August 23, 2024 at 10 p.m. CST** - The proposal submission platform will close, and no other submissions will be accepted. For questions or assistance, please email friends@digsummit.org

Submission Components	Criteria
Content Track	<ul style="list-style-type: none"> • Food Systems for the Future • Equity and Cohesion in Urban Food Systems (growing together to benefit everyone)
Abstract Topics	<ul style="list-style-type: none"> • Sustainable Urban Food Production Systems/ Challenges in Urban Spaces • Resources and Considerations: Removing Barriers in Sustainable Food Production • Agriculture Hubs • Connecting Urban Food Production to local, regional, and national supply chains • Business Models in Commercial Urban Food Production • Training Urban Farmers Youth Programming in Urban Agriculture • Urban Food Waste and Composting • Climate Adaptation Models • Role of technology in transforming urban food systems • Food System Approaches: Increasing Equity and Creating Cohesion • Food System Policy and Advocacy • Nutrition, Health, and Wellness in Urban Communities • Food as Medicine • Addressing Food Access and Security with Urban Agriculture • UN 2023 Sustainable Development Goals (SDG's) and the Relevance to Urban Agriculture • Community and Economic Development • Other
Session Type	<ul style="list-style-type: none"> • Poster (Monday, October 7th AM or PM session): Provides an opportunity for attendees to move through current research and research practices/techniques in the field of urban agriculture, sustainable food systems, public policy and public health. <ul style="list-style-type: none"> ○ Highly interactive ○ Interactive dialogue w/ attendees • Skill Building Workshop* (60/90 minutes): Provides an in-depth interactive training to increase attendees' knowledge and skills about a topic of interest to target audience. Submissions must show evidence that the workshop will engage attendees in learning and using best practices for adult learners. Attendees will leave with tools and resources.

	<ul style="list-style-type: none"> ○ Highly interactive ○ At least 2/3 of time should be interactive (i.e. polls, breakout groups, activity, etc.) ○ Maximum of 5 presenters ○ Diverse representation of sectors and demographics <ul style="list-style-type: none"> ● Panel (60 minutes): Provides a meaningful environment where subject matter experts can share knowledge and insights on a relevant topic in public health. Panelists are encouraged to represent multiple sectors and bring unique and diverse perspectives to the conversation. <ul style="list-style-type: none"> ○ Low interaction ○ At least 15 minutes for Q&A ○ 1 moderator ○ Maximum of 4 panelists ○ Diverse representation of sectors and demographics ● Presentation Format* (60 minutes): Provides an opportunity for attendees to hear the latest information from presenters on current research and/or public health practice. The topic can be a tool or practice, a data source, or method that is important to public health research or practice. Submissions must show evidence that the presentation will engage attendees in learning and using best practices for adult learners. Attendees will leave with tools and resources. <ul style="list-style-type: none"> ○ Medium interaction ○ At least 15 minutes for Q&A ○ 15-60 minutes ○ Maximum of 2 presenters per session <p>* Speakers will potentially share up to a 60-minute session based on topic/theme, and will be at the discretion of the Dallas InnerCity Growers' Summit planning committee. Please submit proposal as if you were presenting for the full 60 minutes.</p>
Session Title	<ul style="list-style-type: none"> ● Max of 60 characters ● Simple, strong keywords, to the point ● Writing resources
Session Description	<ul style="list-style-type: none"> ● Max of 80 words ● Clear, simple sentences
Objectives	<ul style="list-style-type: none"> ● Max of 50 words ● 3 clear, measurable learning objectives that reflect the scope of the session ● <i>Note: DO NOT USE "To understand" or "To learn" as objectives, they are not measurable. (e.g., Explain, Demonstrate, Analyze, Formulate, Discuss, Compare, Differentiate, Describe, Name, Assess, Evaluate, Identify, Design, Define or List)</i>
Relevance, significance to theme, and track	<ul style="list-style-type: none"> ● Max of 200 words ● Describe how this session is relevant, groundbreaking and/or significant to the theme and track
Resources and Tools	<ul style="list-style-type: none"> ● Attach evidence-based*, accessible resources and tools (i.e. handouts, literature) that connect to the learning objectives of the session. These resources will be provided to the attendees at the end of the presentation

	*include citations
Primary Audience	<ul style="list-style-type: none"> ● Select the top 2 audience sectors that would be most likely to attend <ul style="list-style-type: none"> <input type="checkbox"/> Academic Research Institutes <input type="checkbox"/> Education (k-12 and Higher Education) <input type="checkbox"/> Government <input type="checkbox"/> Healthcare <input type="checkbox"/> NGOs (nonprofit, faith-based, coalitions, etc.) <input type="checkbox"/> Private Sector <input type="checkbox"/> Public Health
Place of project, program, or research	<ul style="list-style-type: none"> ● Select the primary institution in which the project, program or research occurs. <ul style="list-style-type: none"> <input type="checkbox"/> Academic & Research Institution, <input type="checkbox"/> Business <input type="checkbox"/> Clinical Setting <input type="checkbox"/> Community-based Setting (non-healthcare) <input type="checkbox"/> K-12 School <input type="checkbox"/> Other
Speaker Representation	<ul style="list-style-type: none"> ● Max of 100 words ● Describe the diversity by sector and demographics amongst presenter(s) (moderator included) ● Please select the Race(s) your proposed speakers identify with (choose all that apply) <ul style="list-style-type: none"> <input type="checkbox"/> White <input type="checkbox"/> Black/African American <input type="checkbox"/> Asian <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Native Hawaiian or other Pacific Islander <p>Do your speakers identify as Latino/a/e/x? (choose all that apply)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Prefer not to respond <p>Please enter the geographic location of each speaker (i.e. Austin Texas)</p> <p>_____</p> <p>Please select the gender identities of your proposed speakers (choose all that apply)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender <input type="checkbox"/> Non-Binary <input type="checkbox"/> Prefer not to respond

	<p><i>Please select the sectors of your proposed speakers (choose all that apply)</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> <i>Government</i> <input type="checkbox"/> <i>Healthcare</i> <input type="checkbox"/> <i>Non-Government Organization (non-profit, faith-based, coalition, etc.)</i> <input type="checkbox"/> <i>Academic Research Institution</i> <input type="checkbox"/> <i>K-12 Education System</i> <input type="checkbox"/> <i>Business/Workplace</i> <input type="checkbox"/> <i>Other:_____</i>
Speaker Details	<ul style="list-style-type: none"> • List of Name, Title, Organization, and contact information for each presenter and moderator • Short biography for each speaker (100 words maximum) • Headshot for each speaker